

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 17, 1990

ALL-COUNTY LETTER NO. 90-97


TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: TRANSITIONAL CHILD CARE (TCC) OVERPAYMENT REPORT

The purpose of this letter is to transmit a camera ready copy of the Quarterly TCC Overpayment Report and instructions. The purpose of this report is to gather information on the efforts made to detect and collect overpayments made in the TCC program. The general criteria for TCC overpayments is provided within Manual of Policy and Procedures, Eligibility and Assistance Standards, Section 47-190.

The TCC program went into effect on April 1, 1990. However, the first quarterly report (October/December 1990) will be due to the State Department of Social Services, Statistical Services Bureau by February 15, 1991. Subsequent reports will be due the 45th calendar day following the report quarter.

Any questions regarding the TCC statistical reporting should be directed to Mr. Levy St. Mary, Statistical Services Bureau, at (916) 445-2135. Questions concerning TCC overpayment issues should be directed to Mr. Gary Lemos, Overpayment Recovery Bureau, at (916) 323-7233.

  
DENNIS J. BOYLE  
Deputy Director

Enclosure

cc: CWDA

Send this copy to :

DEPARTMENT OF SOCIAL SERVICES  
Statistical Services Bureau  
744 P Street, M.S. 19-81  
Sacramento, Ca 95814

# TRANSITIONAL CHILD CARE (TCC) OVERPAYMENT REPORT

County	State Use Only
Quarter Ending	Year

## PART A. NUMBER OF CLAIMS ESTABLISHED

ACTIVE CASES	CLOSED CASES	PROVIDER CASES	TOTAL
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1. Total number of TCC claims established.....

2. Cases involving suspected fraud (Of the number reported in item 1.).....

## PART B. AMOUNT OF CLAIMS ESTABLISHED

3. Total amount of TCC claims established.....

4. Cases involving suspected fraud (Of the number reported in item 3.).....

## PART C. AMOUNT OF COLLECTIONS

5. Total amount of TCC collections.....

6. Cases involving suspected fraud (Of the number reported in item 5.).....

REPORT PREPARED BY

TITLE

TELEPHONE  
( )

DATE

# **TRANSITIONAL CHILD CARE (TCC) OVERPAYMENT REPORT**

## **CONTENT**

This quarterly report form is designed to provide statistical data associated with the Transitional Child Care (TCC) Program. The data reported is to reflect overpayment recovery activity during the quarter.

## **DUE DATE**

Reports are to be received in Sacramento on or before the 45th calendar day following the end of the report quarter.

Send report to: State Department of Social Services  
Statistical Services Bureau  
744 P Street, Mail Station 19-81  
Sacramento, California 95814

When data is unavailable, or has not been reconciled, transmit a report by the due date containing all available data. Attach a note indicating when the department can expect to receive the missing data. Please forward missing figures as soon as possible.

## **DEFINITIONS**

Active case - any case which has been approved to receive TCC benefits whether or not the client has requested reimbursement for child care.

Closed case - a closed case is one which is no longer eligible to receive TCC benefits. However, a closed case may still receive a TCC reimbursement providing the claim was for expenditures made during the cases' eligibility period.

Provider Case - a provider case is one which is established on the provider who cares/cared for the TCC family's child(ren).

Established Claim - A claim of TCC overpayment is one which includes calculation of the overpayment, establishment of the account receivable and distribution of appropriate notice of action. Claims shall be established within ten calendar days of the date the overpayment is first discovered.

(**NOTE:** In order to establish a claim against a provider, the error causing the overpayment must be caused by the provider, i.e., be the provider's fault, and the provider must have received the overpayment directly from the County.)

Suspected fraud - Cases involving suspected fraud are those where willful fraud is suspected and the case has been referred to the Special Investigative Unit (SIU).

## **INSTRUCTIONS**

(**NOTE:** Data includes information on child care providers which are licensed and/or exempt from licensing.)

### **PART A: NUMBER OF CLAIMS ESTABLISHED**

1. Enter the total number of overpayment claims established for the report quarter. This total includes:
  - active cases
  - closed cases, and
  - providers
2. Enter the total number of claims established that involve suspected fraud for all columns.

### **PART B. AMOUNT OF CLAIMS ESTABLISHED**

3. Enter the total dollar amount of claims established for the report quarter. This total includes:
  - active cases
  - closed cases, and
  - providers
4. Enter the total number of claims established that involve suspected fraud for all columns.

### **PART C. AMOUNT OF COLLECTIONS**

5. Enter the total dollar amount of overpayment collections for the report quarter. This total includes:
  - active cases
  - closed cases, and
  - providers
6. Enter the total dollar amount of overpayment collections for cases involving suspected fraud for all columns.